

SECTION NINETEEN

ACTIONS TO INCREASE READINESS OF LOCAL SCHOOLS

This section outlines crisis actions which local school authorities and local governments can take to increase schools' readiness for nuclear attack. (The suggested actions in this section may also serve as a point of departure for Increased Readiness planning by colleges and universities.) The actions outlined are of a general nature, relating to reviewing and updating school emergency plans and to informing the staff and students on the specific actions included in these plans.

The Increased Readiness actions described in this section would be the responsibility of the school authorities, acting in close coordination with the head of local government and his civil defense director.

Actions to Increase Readiness of Local Schools

1. Review and Update School Emergency or Disaster Plans

School authorities (e.g., chairman and members of school board, superintendent of schools, etc.) attend briefings and meetings of key local officials, to be briefed on the situation and on local government Increased Readiness actions underway or under consideration. (See Section One of this guide.)

School authorities review, update, or develop school system emergency or disaster plans. Particular attention should be given to local shelter-use plans (based on community shelter planning) and their impact on such basic policy issues as whether or when to send children home, plans for use of some school buildings as fallout shelters, etc.

2. Brief Key School System Officials

School authorities brief key officials (e.g., principal or assistant principal from each school) on the situation and indicate actions to be taken (for example, review individual school emergency plans, update plans and emergency assignments of staff members as required, brief faculty, determine needs for shelter or other supplies, etc.).

3. Brief School Staffs and Increase School Readiness

School principals brief their staffs and indicate actions to be taken.

Review emergency assignments of all school staff members.

Determine need for accelerated training in civil defense skills (such as radiological monitoring or shelter management) for school staff members, for service in schools planned for use as public shelters or in other public shelters in the locality. Commence accelerated training. (See Section Four, on accelerated training.)

For later use if indicated, prepare materials for briefing students and/or materials for students to take home, on school emergency plans.

Where faculty members are qualified to instruct on CD and survival subjects, consider scheduling CD instruction for students, also first aid, etc. Check availability of faculty to *teach CD classes for adults, as local demand develops.* (See Section Four of this guide, on accelerated training.)

Where schools are planned for use as fallout shelters or as Reception and Care centers for evacuees, should spontaneous (or other) evacuation occur, cooperate with local civil defense director and radiological defense and shelter management staffs in preparing shelter areas for occupancy. (See Sections Five, Eleven, and Sixteen of this guide.)

4. Brief Students on School Emergency Plans and Continue Emergency Preparations

Brief all students on emergency plans for their school. Issue to students to take home any written materials on school plans. School authorities arrange for concurrent issuance of appropriate news release. (Coordinate with local Emergency Public Information Officer; see Section Two of this guide.)

If deemed appropriate, conduct shelter drill (or school release drill) for staff and students.

Commence CD courses for students, as previously planned.

Cooperate in any local government actions for accelerated marking or stocking of school buildings planned for use as fallout shelters, or for preparing schools for use in reception and care of evacuees. (See Section Five of this guide.)

5. Suspend Classes

Suspend classes, so school students will be at home, and school staffs can devote full attention to emergency duties.